

Clinical Project Lead

Reporting To	Clinical Director
Region	National
Location	To be confirmed
Staff	None
FTE	1 FTE
Qualifications	<ul style="list-style-type: none"> – Graduate qualifications from New Zealand recognised tertiary institution in counselling, applied mental health sciences, psychology, psychotherapy, social work, or nursing. – Member of appropriate professional body. – Full and clean Driver’s License.
Purpose	<p>Support the Clinical Director to develop new clinical services, ongoing service improvements and the implementation of specialist clinical programmes. This includes creating and managing resources, developing and evaluating service pilots, and designing and implementing clinical education packages.</p> <p>The overarching focus of the role is to carry out service development and improvements that enhance the access, experience and outcomes of tāngata whaiora and their whānau.</p> <p>Initially this role will focus on three key projects for PGF Services:</p> <p>National Whānau Support Develop a national whānau support approach that improves access and enhances outcomes for whānau and affected others experiencing gambling harms. This involves developing evidence-based whānau resources and programmes, offering specialist clinical oversight to the clinical team and directly supporting whānau.</p> <p>Intensive Treatment Pilot Co-ordinate and support a pilot to co-design and evaluate an intensive treatment model across the gambling harm sector. The pilot will involve:</p> <ol style="list-style-type: none"> 1. Review and triage of tāngata whaiora on a case-by case basis, based on level of need, to identify those eligible for intensive treatment. 2. Pooling of intra-sectoral resources to offer individualised packages of care with strong case management and access to community networks. 3. Partnering with multiple providers to offer an intensive service for gambling harm alongside other concurrent treatment needs in a mental health or AOD setting. <p>Clinical Student Pathway The Clinical Project Lead will oversee the development and implementation of a programme to support the placement of students</p>

	<p>within PGF Services. This will include liaising with tertiary education institutions and facilitating and monitoring student placements within PGF Services to ensure meaningful student learning opportunities.</p> <p>The Project Lead is required to participate as a member of regional multidisciplinary team (MDT) and to provide clinical and therapeutic support to complex cases with co-existing conditions such as mental health, drug and alcohol use and wellbeing concerns, as well as specialist support for whānau/families and affected others experiencing harm from gambling harm, by offering direct case management support to tāngata whaiora.</p> <p>Your expertise will contribute to all aspects of multi-disciplinary activity including promoting gambling harm services, education and engagement in the community to raise awareness about factors contributing to gambling harm and how to reduce harm for individuals, whānau/families and communities.</p>
<p>Hours and Conditions of Work</p>	<ul style="list-style-type: none"> – 1 FTE – The ordinary hours of work are forty hours per two-week period with no more than ten hours per day between 7.30 am and 9pm Monday to Friday and 8.30am to 12.30pm Saturday in each week. The role involves variable hours of work, which will be agreed with the Clinical Director, with a minimum of one month’s advance notice. – The Clinical Project Lead may be required to work at a range of sites and may be required to travel to deliver outreach clinics within and outside of the region. – From time to time, the Project lead will be required to attend some key public health activities outside of normal working hours. Time in lieu will be provided in these instances. – A pool car will be provided to enable travel across sites. – Children’s Worker – police vetting check must be undertaken every 3 years.
<p>Key Performance Indicators</p>	
<p>Intensive Treatment Co-ordination</p>	<ul style="list-style-type: none"> – Receive and triage referrals to the intensive service. – Convene triage and review panel. – Document and communicate review outcomes. – Administer funding & payments. – Convene & document case reviews. – Collate service user feedback. – Oversee pilot evaluation. – Monitor and report on pilot deliverables and meet contract reporting requirements.
<p>Whānau Services Development</p>	<ul style="list-style-type: none"> – Monitor international best practice and emerging whānau support services – Contribute to the development of new and ongoing improvements to models of care and service delivery. – Create and manage whānau specific gambling harm reduction resources.

	<ul style="list-style-type: none"> – Develop and deliver training and workforce development initiatives to develop whānau support capability.
Counselling – Gambling Harm	<ul style="list-style-type: none"> – Deliver brief interventions, facilitations, group therapies and individual counselling for people experiencing harmful gambling and for affected others. – Meet all case management requirements, including completing a comprehensive assessment, developing treatment plans and overseeing and co-ordinating service level support, while collaborating with tāngata whaiora and connecting them to appropriate services and resources. – Apply appropriate assessment tools including the Problem Gambling Severity Index and co-existing issues screens. – Provide timely and effective crisis intervention when necessary, collaborating with emergency services and other relevant entities. – Work collaboratively within a multi-disciplinary team to ensure comprehensive and integrated care. – Meet all reporting requirements accurately and in a timely manner. – Participate in agreed practice supervision.
Student Placement co-ordination	<ul style="list-style-type: none"> – Cultivate and maintain partnerships with a diverse range of tertiary organisations, acting as liaison between the university and PGF Services. – Provide guidance and support to students throughout the placement process. – Monitor placement experiences by orientating the student to PGF Services and ensuring they receive adequate support and supervision while on placement.
Service Promotion	<ul style="list-style-type: none"> – Engage effectively with the mental health and addictions sector to support gambling screening in a wide range of organisations. – Build relationships with mental health, addictions and other public, private and not-for-profit health providers to increase referrals and to improve access to problem gambling services. – Develop key relationships with tertiary providers to establish training pathways for students. – Develop relationships with organisations that work with people experiencing gambling harm and related issues to encourage help seeking behaviour to support achievement of the Vision.
Project Co-ordination	<ul style="list-style-type: none"> – Develop and communicate project plans with clear objectives, deliverables, milestones and timelines. – Organise tasks, timelines and resources to ensure projects are on track – Prioritise activities to ensure timely delivery of project milestones – Develop Terms of Reference and reporting structures to ensure transparency and clear accountabilities within projects – Identify potential risks to projects and develop and communicate strategies to mitigate risk
Research and Projects	<ul style="list-style-type: none"> – Participate in research projects related to gambling harm and other counselling and therapeutic care. – Participate in service and project evaluations. – Participate in projects to improve existing and develop new services or programmes.

Lived Experience Voice	<ul style="list-style-type: none"> – Take steps to actively break down barriers to help seeking and improve access and choice for service users. – Incorporate language, messages and practices that break down stigma associated with gambling harm. – Identify and actively support service users to safely share their stories in a range of settings.
Awareness and Education	<ul style="list-style-type: none"> – Participate in multidisciplinary initiatives to increase public and community awareness about gambling harm, help seeking and referral pathways. – Participate in multidisciplinary initiatives to increase public and community awareness about other public health issues for example mental health, drug and alcohol use, and whānau wellbeing. – Facilitate internal and external training and workshops to share gambling harm (and other public health) knowledge and expertise. – Participate in the development and dissemination of resources to share gambling harm (and other public health) knowledge and expertise.
Public Health	<ul style="list-style-type: none"> – Support the integration of public health programme objectives and priorities across services and teams to ensure a joined-up approach to service delivery across a continuum of gambling harm services (stepped model of care).
Skills and Experience	
Counselling	<ul style="list-style-type: none"> – Minimum 3 years’ practice experience. – Knowledge of a wide range of assessment and screening tools. – Experience in harm minimisation and non-abstinence-based approaches. – Experienced in working with Māori and Pacific Peoples as clients and with Māori and Pacific whanau. – Knowledge of Māori and Pacific treatment models of care. – Ability to practice holistic models of care. – Willingness and/or experience in working in Prisons and with Probation services.
Project Co-ordination	<ul style="list-style-type: none"> – Knowledge of project co-ordination methodology and tools. – Experience developing, monitoring and reporting against project plans. – Strong risk management and mitigation experience.
Relationship management	<ul style="list-style-type: none"> – Knowledge of the mental health and addictions sector. – Proven local networks especially with Māori and Pacific communities and providers. – Ability to engage and communicate well with community leaders.
Legislation	<ul style="list-style-type: none"> – Understanding of key legislation such as the Privacy Act, Mental Health and Disability Act, Vulnerable Children’s Act.
Workplace Competencies	
Leadership	<ul style="list-style-type: none"> – Provide thought leadership to projects and problems at the national level. – Support teams with integrity, providing coaching and guidance with appropriate levels of accountability. – High degree of initiative and can manage competing work demands. – Maintains open dialogue with line manager. – Strong organisational skills and ability to self-manage.

	<ul style="list-style-type: none"> – Strong planning and project management skills.
Communication	<ul style="list-style-type: none"> – High standard of written and verbal communication skills – Able to speak in public forums with confidence and represent PGF Services
Teamwork	<ul style="list-style-type: none"> – Participates as a full member of a multidisciplinary team to collectively achieve the Vision and Mission of PGF Group. – Maintains open dialogue with line manager.
Computer Literacy	<ul style="list-style-type: none"> – High level of competency with Microsoft Office Suite (Outlook, Word, Excel, PowerPoint, One Note etc.) and with database systems. – Able to use Skype/Teams/Zoom video conferencing tools to facilitate engagement with the team.
Health and Safety	<ul style="list-style-type: none"> – Understands and complies with health and safety requirements.
Quality Management	<ul style="list-style-type: none"> – Works to the standards of PGF Group’s Quality Management System.
Cultural Safety	<ul style="list-style-type: none"> – Supports and promotes cultural safety in all aspects of service delivery and internally among kaimahi. – Knowledge of Te Reo Māori or Pacific languages an advantage.
Te Tiriti o Waitangi	<ul style="list-style-type: none"> – Understands the principles of the te Tiriti and its impact of work practices and service delivery.
Values	<ul style="list-style-type: none"> – Walks the talk of the Values of PGF Group
Key Relationships	
Internal	<ul style="list-style-type: none"> – Kaiwhakarite – Peer Support Lead – Public Health Programme Lead – Regional Managers – MDT members – PGF Services Team – National Clinical Director
External	<ul style="list-style-type: none"> – Regional mental health and addiction service providers – Other regional public, private and not-for-profit health providers – Probation and Correctional Facilities